



Brighten Academy

Enlightening Minds and Brightening the Future

Georgia Charter School of the Year 2014

Brighten Academy, Inc d/b/a

Brighten Academy Charter School

5897 Prestley Mill Road

Douglasville, GA 30135

770-615-3680

www.brightenacademy.com

Request for Proposal

Date Announced: June 9, 2020

Bid Closes: June 15, 2020

1. SUMMARY AND BACKGROUND

Brighten Academy, Inc. is currently accepting proposals to support our technology needs.

The purpose of this Request for Proposal (RFP) is to solicit proposals from various organizations, conduct a fair and extensive evaluation based on criteria listed herein, and select the candidate who best represents the direction of Brighten Academy, Inc.

Brighten Academy, Inc. is a non-profit organization that governs Brighten Academy Charter School. Brighten Academy is a K-8 public school that has an enrollment of almost 850 students and 80 staff members. As a charter school, we work collaboratively with the Douglas County School System and Department of Education to make sure our students are provided a productive learning environment with a highly qualified staff committed to using an innovative, research-based instructional model that produces measured growth in every student every year.

2. PROPOSAL GUIDELINES

This Request for Proposal represents the requirements for a competitive bid process. Proposals will be accepted until 1:00 pm on June 15, 2020 EST. Any proposals received after this date and time will be returned to the sender. All proposals must be signed by an official agent or representative of the company submitting the proposal.

Contract terms and conditions will be negotiated upon selection of the winning bidder for this RFP. All contractual terms and conditions will be subject to review by Brighten Academy legal department and will include scope, budget, schedule, and other necessary items pertaining to the project.

3. PROJECT PURPOSE AND DESCRIPTION

Project Description:

The purpose of the RFP is to purchase devices for use by student body. The goal is to obtain enough equipment to achieve a 1 to 1 ratio of devices to students.

The provider must break down the cost to include the following:

- Cost per item with itemization of the services to be provided
- Exclusions - Items that are excluded in the scope that may be an additional cost

Please include estimated delivery dates if order is placed by June 18th.

The main contact throughout the bid process is Donald Cooner, IT coordinator. Please contact us via email at to dcooner@brightenacademy.com with any questions. Please note in the subject line: **RFP for IT Equipment.**

4. Procurement/Inventory

- 10 Chromebook carts

32 Device Economy Charging Cart
Laptop/Chromebook/Tablets up to 15”
5” Swivel Casters
Intelligent Charging
- 192 devices

11.6" Anti-Glare HD Display (1366 x 768)
MediaTek M8173C, Quad-Core, 2.10 GHz
4 GB LPDDR4 RAM
32 GB eMMC Flash Memory
USB-C, USB 3.0, HDMI
Chrome OS
Year Mail-in Warranty
- 128 devices

Chrome OS
4 GB RAM
32 GB eMMC 5.1
11.6" IPS touchscreen 1366 x 768 (HD)
USB-C, USB 3.0, HDMI
Radeon R4 - Wi-Fi, Bluetooth - black - kbd: US
1 Year Mail-in Warranty
- 320 Google Chrome OS Management Console - License - academic

5. REQUEST FOR PROPOSAL AND PROJECT TIMELINE

Request for Proposal Timeline:

All proposals in response to this RFP are due no later than 1pm June 15 EST.

Evaluation of proposals will be conducted from June 9, 2020. If additional information or discussions are needed with any bidders during this window, the bidder(s) will be notified.

The selection decision for the winning bidder will be made no later than June 18, 2020.

Upon notification, the contract negotiation with the winning bidder will begin immediately. Contract negotiations will be completed by June 18, 2020.

6. BUDGET

All proposals must include proposed costs to deliver and estimated delivery dates and availability of supply.

NOTE: All costs and fees must be clearly described in each proposal.

7. PROPOSAL EVALUATION CRITERIA

Brighten Academy will evaluate all proposals based on the following criteria. To ensure consideration for this Request for Proposal, your proposal should be complete and include all the following criteria:

- Overall proposal suitability: proposed solution(s) must meet the scope and needs included herein and be presented in a clear and organized manner
- Value and cost: Bidders will be evaluated on the cost of their solution(s)
- Availability of Product

Each bidder must submit a copy of their proposal to the address below by June 15, 2020 at 1 pm EST:

Brighten Academy Charter School
Attn: Donald Cooner
5897 Prestley Mill Road
Douglasville, GA 30135
770-615-3680

Proposals can also be submitted via email to dcooner@brightenacademy.com. Mark the subject line **RFP for IT Equipment**.