

SCHOOL ADMINISTRATION FORM

Student _____ Grade _____ School Year _____ Teacher _____

INTERNET RELEASE

Part of the curriculum includes educating students on the use of technology. Students will have access to the Internet for the purpose of research, information, communication, and instructional games. Access to the Internet will be supervised during use, as well as monitored using filtering technology.

I have read and understand the “Internet Terms & Conditions” (Please refer to the Parent Handbook) _____ (initial)
Parents/Guardians of students should place their objection of access to internet in writing and notify the student’s homeroom teacher by **August 20th or within ten calendar days of the student’s enrollment.**

PHOTO/VIDEO RELEASE

Throughout the year, there are occasions when Brighten Academy or the local media will take pictures or videos of children participating in school related activities. Brighten Academy may use these pictures/videos in Brighten Academy publications, local newspapers, on the school website, or around the school. Parents/Guardians of students under 18 years of age should place their objection in writing and notify Brighten Academy, no later than **August 20th, or within ten calendar days of the student’s enrollment.**

MEDIA CENTER

Students will have access to a variety of resources in our media center including: books, computers, and instructional games. Because our resources are limited, we must ensure that they are maintained.

I understand that I am responsible for paying for lost or damaged library resources. _____ (initial)

MOVIES

I have read and understand the movie policy outlined in the handbook. _____ (initial) Parents/Guardians of students should place their objection of students viewing PG rated movies in writing and notify the student’s homeroom teacher by **August 20th or within ten calendar days of the student’s enrollment.**

INITIAL YOUR UNDERSTANDING OF THESE POLICIES AND PROCEDURES:

- _____ In the case of illness or unavoidable absence, parents are required to provide a note or doctor’s excuse on the first day the student returns to school. (see parent handbook for details)
- _____ When students are tardy, parents are required to walk the child into the office.
- _____ Transportation changes may be made in writing, emailed, or by phone. Verification will be required by the school. We cannot guarantee communication of transportation changes made after 2:30.
- _____ I have read the Attendance Policy and understand that I will be brought before an attendance committee for 5 unexcused absences and if more than 10 unexcused/excused absences are accumulated. I also understand that this information will be reported to the proper truancy officer as applicable by law.
- _____ I understand that it is my responsibility to inform the school administration in writing of any custody issues and to provide appropriate legal documentation of such
- _____ I understand that it is my responsibility to provide the school of the name of any outside childcare facility that will transport my student AND my responsibility to provide the childcare facility with the current year pick up card
- _____ I understand that if I give a current year pick-up card to someone then that is my way of giving this person permission to pick up my student AND it also gives the school the authority to release my student to this person

CHARTER PETITION / BRIGHTEN PARENT HANDBOOK

The Charter Petition and Brighten Parent handbook may be accessed online at www.brightenacademy.com. Anyone without online access may submit in writing to the school office to receive a copy.

I understand that my signature below acknowledges and accepts all portions of this document, the charter petition and the parent handbook as noted and will remain in effect for the current school year unless I provide written notification of a change.

Parent/Guardian’s Name (Printed)

Parent/Guardian’s Signature

Date